

Community Broadcasting Foundation Feedback for Applicants Policy

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Advisory Committee	Finance Audit Risk Management (FARM) Committee
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As a practical expression of the CBF's support for station resilience and a strong community media sector, the CBF is committed to providing meaningful feedback to applicants in order to assist them to build their grant writing capacity and capability.

CBF Feedback Practices

Applicant feedback will comprise summaries of each grant round and individual feedback.

Grant round outcomes

Grant round summaries will be published on the CBF website to provide all organisations with easy to access information about the assessment process, successful applications and the main strengths and areas for improvement for applicants.

Grant round outcomes will include:

- A summary of key information including total number of applications received and funds requested, total number of successful applications and funding granted in each grant category;
- a downloadable spreadsheet listing all successful applications;
- a selected list of successful grant profiles including the grant amount and a brief project description;
- A summary of any applicant feedback survey results for that round;

Common assessor feedback for each grant category including how proposals could commonly be strengthened;

Grant round summaries will be published following the announcement of funding and organisations will be advised that the information is available within outcome correspondence.

Individual feedback

The best time for an applicant to seek individual feedback on an application is a few weeks before the grant round closes. This way we can provide advice for applicants to address any gaps or shortcomings in the application before it is considered through our assessment process.

Following each grant round, individual feedback will be sent to applicants within outcome correspondence. This will include:

- The number of applications received, and funding requested;
- The number of successful applications and funding allocated;
- The percentage score for successful applicants and the comparative application scores across different funding streams;
- Advice of any particular assessment criteria the application scored less than most successful applications;
- Advice of any gaps or shortcomings in the application that could improve future applications;
- Advice of any other factors included in the grant guidelines that affected the application;
- A hyperlink to the summary of the grant round outcomes including common feedback and list of successful applications; and
- An invitation to contact us for more specific feedback aimed at improving future grant applications.

Funding Centre membership

Our Community's [Funding Centre](#) is considered the best grants database in Australia, and includes a range of better practice resources for grants, donations, crowdfunding, membership, events, sales and sponsorship for charity organisations. A Funding Centre subscription includes a dashboard to manage previous and planned grant applications (integrated with SmartyGrants), a calendar of current and upcoming grants, a benchmarking tool for comparison against similar charity organisations, and access to donation and crowdfunding platform [GiveNow](#).

Eligible, unsuccessful applicants will be offered a complimentary 12-month Funding Centre membership to support access to other funding opportunities and improve future grant applications post the completion of CBF's Round 2 grant outcomes.